



TOWN OF BURLINGTON

Meeting Posting

Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you
Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)

DEPT./BOARD: Burlington Housing Authority
DATE: February 22, 2024
TIME: 10:00 am
PLACE: Tower Hill Community Room - 15 Birchcrest Street, Burlington MA

Agenda

Moment of Silence for Albert Fay

1. Salute the Flag.
2. Moment of silence for the residents of BHA: Lenoa Angelo, William Breen, & Peg Kevorkian
3. Roll Call.
4. Requiring a Board Vote: To approve the Minutes of the Board Meeting held on December 06, 2023.
5. Requiring a Board Vote: To approve the Warrant of paid invoices in the amount \$87,300.95 and Payroll Journal in the amount of \$27,744.92 for the period of December 1, 2023 – December 31, 2023.
6. Requiring a Board Vote: To approve the Warrant of paid invoices in the amount \$41,225.40 and Payroll Journal in the amount of \$27,990.40 for the period of January 1, 2024 – January 31, 2024.
7. Requiring a Board Vote: To approve Executive Director Paula Kinnon and Administrative Assistant Colleen Lacey if they both stay together as employees of Burlington Housing Authority to be able to DocuSign all new contracts executed on or after May 1, 2023, that are required by the Commonwealth to have the CASL Form. These documents are the new CASL Forms (The Contractor Authorized Signatory List). This process protects both vendors and the Commonwealth from fraud.
8. Reorganization of the Board:
9. Executive Director's Notes:
10. Report of Tenant Associations:





TOWN OF BURLINGTON

Meeting Posting

*Email Posting to meetings@burlington.org or Bring to the Clerk's Office. Thank you
Notice of Public Meeting – (As required by G.L. c. 30 A, c. §18-25)*

11. New Business:
12. Adjourn the Meeting.

